



Dr Richard Marshall – Head Teacher
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Dear Parent/Guardian,

Re: Severe Weather Warnings

Dear Parents/Carers,

Unfortunately due to extreme weather conditions Royal Greenwich Trust School will be closed for today. The bad weather has caused disruption to transport links and therefore we are heavily understaffed today. In these conditions when there are not enough staff on site to cater for the number of students we are obliged to close the school in order to ensure your child's safety. We apologise for any inconvenience this may have caused.

As I am sure you are aware the weather forecasts for this week state that we are to expect more snow which will continue to cause disruption to our transport links. It is always my intention to keep the school open and operating as normal. However I am conscious that disruptions to transport may make it difficult for some staff to get into school. If this does happen I want to give you advance warning that this may lead to further school closure or changes made to the timetabled school day.

Should the weather cause any disruption to the school building, for example, a need to close the playground, we may make the decision to compact the day and end school at lunchtime. Should this be necessary children will still be able to have a proper school meal before leaving.

Any notices about changes will appear on the school website so I would recommend that you check in regularly for any notices that are put out.

We will also send emails and text messages to parents notifying you immediately of any changes that need to be made.

I hope no further disruption will occur and unless you hear of any proposed changes please ensure that you send your children to school as normal tomorrow.

Yours sincerely,

Dr Marshall
Head Teacher

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