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Thursday, 16 November 2017

Dear Parent/Guardian,

Event: Y7 Parents' Evening

As we are fast approaching the festive holidays, we would like to invite parents and guardians to Royal Greenwich Trust School's first Year 7 Parents' Evening. This is a great opportunity for you to check in with your child's teachers to find out about their progress within lessons.

Due to some teachers teaching multiple groups of Year 7 the Parents evening will take place across two dates. Please see below the dates that the parents and guardians of each tutor group are expected to attend.

Date	Tutor Groups
Tuesday 5 th December 2017 at 4.00 – 7.00pm	7 Jackson, 7 Keats, 7 Mirzakhani
Thursday 7 th December 2017 at 4.00 – 7.00pm	7 Gustav, 7 Turing, 7 Franklin

The school has introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from today and will close at lunchtime on the day of the Parents' Evening. Should you wish to make any changes after this date please contact the school office.

Please visit <https://rgts.parentseveningsystem.co.uk> to book your appointments. (A short guide on how to add appointments is included with this letter.) Login with the following information:

Student's First Name, Student's Surname and their **date of birth** (not included on this letter for data protection).

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

We look forward to seeing you.

Ms Saunders

Head of Year 7

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